



Foothills Gateway, Inc.

**Empowering Every Ability** 

We believe in a life of opportunity, of choice, and of dignity for every individual, regardless of age or ability.

The Mission of Foothills Gateway, Inc. is to advocate for and empower individuals to lead lives of their choice.

### Board of Director's Meeting Agenda January 21, 2025 7:00 pm

#### MEETING CALLED TO ORDER

10 min.

**Public Comment** - The Board allocates 10 minutes at the beginning of each board meeting for "Public Comment". Each speaker, at the Chair's discretion, may speak for up to five minutes.

**Potential Board Members** – Should any potential Board members be in attendance; the Board allocates this time for introductions.

PRESENTATIONS 15 min.

Housing Choice Vouchers - Renee Walker

CONSENT AGENDA 2 min.

Approval of Board Meeting Minutes - November 19, 2024

FINANCIAL REPORT 10 min.

Approval of Financial Report

OLD BUSINESS 15 min.

Case Management Agency Stabilization Update

NEW BUSINESS 10 min.

Board Member terms Annual Meeting

OFFICER UPDATES 15 min.

COMMITTEE REPORTS 20 min.

**Executive Committee** 

Fiscal and Property Committee Legislative Affairs Committee

EXECUTIVE SESSION (CRS 25.5-10-209-2, b, IV (C) – Matters required to be kept confidential by federal or state law or rules and based on Foothills Gateway's Bylaws.

**ADJOURNMENT** 

Name	BOD Term Expires
Nancy Kepner	March-25
Christine (Chrissi) Alvarado	March-25
Karen Bennett	March-25
Brittany Brown	March-25

#### FOOTHILLS GATEWAY, INC.

#### UNAUDITED

### Preliminary Financial Reports

for the 6 months ending December 31, 2024

### MONTHLY FINANCIAL HIGHLIGHTS

- \* Revenues are 12.4% over YTD Budget
- \* Expenses are 1.1% over YTD Budget
- \* Net Loss is \$739,123 less than YTD Budget

Financial Status at June 30, 2024		at December 31, 2024	Change
Total Assets	\$14,901,392	\$12,740,089	(\$2,161,303)
Total Liabilities	\$1,596,429	\$1,754,477	\$158,049
Net Assets (Fund Balances)	\$13,304,963	\$10,985,612	(\$2,319,352)
Undesignated Net Assets	\$4,399,366	\$296,593	(\$4,102,772)
Designated Net Assets	\$8,905,598	\$10,689,019	\$1,783,421

#### **Current Year Financial Performance**

at 6 months / 50% of annual revenue and expense

	Actual Year	YTD	% Actual to		% Actual to
	to Date	Budget	YTD Budget	Annual Budget	Annual Budget
Revenues					
El State, Part C & Trust Fund	\$1,966,668	\$1,862,417	105.6%	\$3,811,733	51.6%
State General Funds	1,523,727	1,315,583	115.8%	2,742,279	55.6%
Medicaid Funds	3,482,287	3,219,870	108.1%	6,439,245	54.1%
Public Support	154,160	132,450	116.4%	228,900	67.3%
Larimer County Mill Levy	186,087	132,798	140.1%	6,197,731	3.0%
Other	370,822	173,703	213.5%	579,456	64.0%
Total Revenue	\$7,683,750	\$6,836,821	112.4%	\$19,999,344	38.4%
Expenses					
Salaries, Taxes & Benefits - Staff	\$6,704,542	\$6,524,306	102.8%	\$13,036,885	51.4%
Supplies, Equipment & Building Expense	545,282	515,254	105.8%	1,015,497	53.7%
Vehicle Expense	103,367	107,242	96.4%	211,678	48.8%
Program Related Expense	2,099,781	1,965,354	106.8%	4,070,590	51.6%
Purchase of Service	378,612	310,271	122.0%	620,546	61.0%
Other	171,519	472,869	36.3%	1,046,979	16.4%
Total Expenses	10,003,101.99	\$9,895,296	101.1%	\$20,002,175	50.0%
Revenue Over (Under) Expense	(\$2,319,352)	(\$3,058,475)	75.8%	(\$2,831)	81926.9%

#### Foothills Gateway, Inc. Statement of Financial Condition 12/31/24 Unaudited

#### Assets

Total Liabilities and Fund Balances	12,740,089.17
Total Net Assets (Fund Balances)	10,985,611.76
Temporarily Restricted Funds	85,960.17
Total Unrestricted Funds	10,899,651.59
Undesignated	1,709,261.58
Net Investment in Land, Bldg & Equipment	617,507.02
Designated CFCM Project Designated 3 Mths Bdgt Exp	1,975,555.00 5,000,544.00
Designated Other Purposes	95,248.09
Designated Capital Repair & Replacement Designated Non-Idd Reserves	500,000.00 880,000.00
Designated Memorial Funds	121,535.90
Unrestricted Funds	
NET ASSETS (FUND BALANCES)	
Total Liabilities	1,754,477.41
Leases Payable	7,523.27
Total Current Liabilities	1,746,954.14
Current Liabilities Accounts Payable and Accrued Expense Current portion of Long-Term Debt Deferred Revenue	1,742,585.85 4,368.29 
LIABILITIES AND NET ASSETS	
Total Assets	12,740,089.17
Land, Building & Equipment, net	617,507.02
Other investments - Long Term	3,564,213.99
Total Current Assets	8,558,368.16
Inventory Prepaid expense and other	204,337.89
Sub Total Receivables	3,162,300.22
Other	83,035.20
Receivables Fees and grants from governmental agencies Notes Receivable	3,079,265 <b>.</b> 02
Sub Total Cash	\$5,191,730.05
Investments - Short Term	3,818,896.67
Cash Investments - Money Mkt	\$569,896.85 802,936.53
Assets Current Assets	

Foothills Gateway, Inc. Fund Detail December 31, 2024

BOARD DESIGNATED:	
Cash in Bank	122,672.16
Due (To) / From General Fund	(1,136.22)
	121,535.94
FUND BALANCES:	
Memorial Fund	121,535.94
Total	121,535.94

Foothills Gateway, Inc. Fund Detail December 31, 2024

#### **DONOR DESIGNATED:**

Cash in Bank Accounts Payable		110,561.04 (24,600.87)
Total		<u>85,960.17</u>
FUND BALANCES:		
Miscellaneous Restricted Donations	_	85,960.17
Colorado Gives Day - Children & Family	150.00	
Colorado Gives Day - Infant Support Team	150.00	
Game Show Paddle Raise - Child/Fam Needs IDD	3,823.31	
Game Show Paddle Raise - Adult Needs ID	16,858.59	
K Marek - Giving Tree	-	
FSS - Unbillable Services	4,831.80	
Game Show Paddle Raise - Child/Fam Needs General	7,850.00	
Game Show Paddle Raise - Adult Needs General	7,850.00	
Women's Group	192.27	
FSS - Prior years fundraisers	43,311.94	
Total		85,960.17

		Current Month Balance	Year to Date Balance	Budget FY23-24	Variance YTD Budget	Percent YTD Budget
	REVENUES					
4010	State General Fund	202.252	1 200 155	2 020 215	(770.160)	CD 20/
4010 4061	Infant/Toddler Service Coord - EI	203,253 66,108	1,268,155 445,930	2,038,315 919,748	(770,160) (473,818)	62.2% 48.5%
4073	Management Fees - EI	19,268	134,661	233,001	(98,340)	57.8%
1075	Trailing afficiency cost E1	13,200	13 1,001	233,001	(30,310)	371070
4040	SGF - SLS	49,926	352,151	600,000	(247,849)	58.7%
4041	SGF - OBRA	5,995	34,624	26,400	8,224	131.2%
4068	Case Mgmt - St SLS/ OBRA	4,317	38,248	82,200	(43,952)	46.5%
4075	Management Fees - St SLS/ OBRA	995	4,977	11,700	(6,723)	42.5%
4050	Family Support Services-Direct	120,333	537,422	1,109,000	(571,578)	48.5%
4064	Case Mgmt - FSSP	25,225	165,218	332,894	(167,676)	49.6%
4074	Management Fees - FSSP	557	2,783	6,552	(3,769)	42.5%
4060	Case Mgmt - SGF	49,486	294,983	500,055	(205,073)	59.0%
4070	Management Fees - Waivers	(3,241)	5,423	8,040	(2,617)	67.4%
4065	Case Mgmt - SIS	893	8,392	13,200	(4,808)	63.6%
4067	IDD Determination / Delay	8,122	23,036	34,200	(11,164)	67.4%
4063	Special Purpose Funds	1,718	56,471	18,038	38,433	313.1%
	Total State General Fund	552,955	3,372,473	5,933,343	2,560,870	56.8%
	Part C and Trust Fund				/=	
4090	Part C - Direct Services	11 121	70.761	314,045	(314,045)	0.0%
4092 4093	Part C - Private Ins Trust Fund Part C - Private Ins Broker Fee	11,121 1,891	78,761 13,389	120,000 35,004	(41,239) (21,615)	65.6% 38.3%
4096	Part C - Service Coord	1,091	13,309	85,927	(85,927)	0.0%
4097	Part C - Private Ins Serv Coord	4,586	25,771	45,000	(19,229)	57.3%
4098	Part C - Management Fees	<u> </u>		20,693	(20,693 <u>)</u>	0.0%
	Total Part C and Trust Fund	17,598	117,922	620,669	(502,747)	19.0%
	Medicaid Waiver					
4110	CES Program OHCDS	12,524	45,740	82,800	(37,060)	55.2%
4112	CHCBS/Day Services	0	(1,949)	,	(1,949)	0.0%
4130	DD Waiver OHCDS	8,653	62,680	85,500	(22,820)	73.3%
4140	Supported Living Svcs OHCDS	9,437	41,261	54,576	(13,315)	75.6%
4180	Transportation OHCDS			20,000	(20,000)	0.0%
4161	Service Coord TCM - EI	29,417	191,582	420,528	(228,946)	45.6%
4162	Case Mgmt TCM PMPM	409,506	2,377,923	4,415,751	(2,037,828)	53.9%
4163	Case Mgmt TCM Monitoring	68,766	413,457	804,595	(391,138)	51.4%
4160	Case Mgmt Fed Funds	38,773	294,983	500,055	(205,072)	59.0%
4170	Case Mgmt Reporting Fed Funds	3,241	5,423	8,040	(2,617)	67.4%
4166	SIS Fed Funds	893	8,392	13,200	(4,808)	63.6%
4167	IDD Determination/Delay - Fed Funds	1,054	7,472	34,200	(26,728)	21.8%
4175	Special Purpose Funds		35,325		35,325	0.0%
	Total Medicaid Waiver	582,263	3,482,287	6,439,245	(2,956,958)	54.1%
	Other Service Related Revenue					
4245	Private Pay Revenue	1,637	12,098	30,528	(18,430)	39.6%
	Total Other Service Related Revenue	1,637	12,098	30,528	(18,430)	39.6%
	Other Gov't Fees & Grants					
4320	Larimer County Mill Levy	(505)	186,087	6,197,731	(6,011,644)	3.0%
4350	Colo Division of Housing	3,322	21,708	46,872	(25,164)	46.3%
4351	CDHS - Home Care Allowance	3,940	5,966	2,652	3,314	225.0%
4355	DVR - Other	2.000	22 105	12,000	(12,000)	0.0%
4360	Division of Vocational Rehabilitation - DD	3,669	32,105	45,000 6 304 355	(12,895)	71.3%
	Total Other Gov't Fees & Grants	10,426	245,867	6,304,255	(6,058,388)	3.9%

		Current Month Balance	Year to Date Balance	Budget FY23-24	Variance YTD Budget	Percent YTD Budget
.===	Public Support				(0= +==)	
4530	Donor Restricted Contributions	1,242	33,823	59,000	(25,177)	57.3%
4560	Donations - Unrestricted	24,744	119,626	156,000	(36,374)	76.7%
4580	In Kind Revenue	35	710	13,900	(13,190)	5.1%
	Total Public Support	26,021	154,160	228,900	74,740	67.3%
	Other Income					
4810	Rent Income	3,367	20,200	40,404	(20,204)	50.0%
4820	Grant Income	17,000	22,500	28,600	(6,100)	78.7%
4850	Interest Income	11,835	77,454	49,000	28,454	158.1%
4855	Change in Market Value	(156,907)	135,423		135,423	0.0%
4870	Dividend Income	11,820	46,224	60,000	(13,776)	77.0%
4880	Miscellaneous Income	1,000	6,627	264,400	(257,773)	2.5%
4896	Gain/(Loss) on Sale of Assets	0	(9,484)		(9,484)	0.0%
	Total Other Income	(111,886)	298,944	442,404	(143,460)	67.6%
	TOTAL REVENUE	1,079,015	7,683,750	19,999,344	(12,315,594)	38.4%

	EVAFNOTO	Current Month Balance	Year to Date Balance	Budget FY23-24	Variance YTD Budget	Percent YTD Budget
	EXPENSES					
E010	Salaries & Wages	994 607	E 1E1 261	10.044.002	4 002 721	51.3%
5010 5011	Full Time Wages Part Time Wages	884,697 23,299	5,151,361 136,767	10,044,092	4,892,731 176,817	43.6%
5011	Bonus	1,603	35,782	313,584 13,747	(22,035)	260.3%
5509	PTO	3,014	47,100	22,176	(24,924)	212.4%
5015	Full Time Wages-Overtime	3,344	11,228	22,170	(11,228)	0.0%
3013	Total Salaries & Wages	915,958	5,382,237	10,393,599	5,011,362	51.8%
	Total Salaries & Wages	913,938	3,362,237	10,393,399	3,011,302	31.670
	Contract Wages					
5105	Contract Wages	7,800	39,317	10,000	(29,317)	393.2%
5110	Consulting	755	12,889	61,152	48,263	21.1%
5120	Professional Fees	5,846	16,781	72,785	56,004	23.1%
	Total Contract Wages	14,401	68,988	143,937	74,949	47.9%
	Staff Payroll Taxes					
5310	Staff FICA	67,183	393,090	789,316	396,226	49.8%
5315	Worker's Comp	4,589	11,203	43,042	31,839	26.0%
	Total Staff Payroll Taxes	71,772	404,294	832,358	428,064	48.6%
	Staff Benefits					
5500	CUC	0	4,138	8,000	3,862	51.7%
5510	Health Insurance	101,368	605,190	1,046,346	441,156	57.8%
5512	NICE Healthcare	4,268	42,011	95,348	53,337	44.1%
5513	FAMLI	3,728	23,456	46,761	23,305	50.2%
5515	Dental Insurance	4,234	25,269	47,300	22,031	53.4%
5520	Disability	4,935	29,437	105,994	76,557	27.8%
5530	Life Insurance	737	4,379	9,814	5,435	44.6%
5540	Retirement	28,856_	184,131	451,365	267,234	40.8%
	Total Staff Benefits	148,125	918,011	1,810,928	892,917	50.7%

		Current Month Balance	Year to Date Balance	Budget FY23-24	Variance YTD Budget	Percent YTD Budget
	Supplies					
5700	Office Supplies	1,417	11,672	28,171	16,499	41.4%
5720	Center Supplies	707	4,513	15,000	10,487	30.1%
5725	Nursing Supplies	0	348	2,455	2,107	14.2%
5730	Janitorial Supplies	209	3,253	7,800	4,547	41.7%
5740	Unit Supplies	160	4,228	6,534	2,306	64.7%
5750	Postage	1,000	7,048	17,959	10,911	39.2%
	Total Supplies	3,493	31,061	77,919	46,858	39.9%
	Occupancy					
5900	Telephone	2,046	11,954	22,862	10,908	52.3%
5903	Cell / Digital Phones	9,840	57,224	118,141	60,917	48.4%
5910	Board & Liability Insurance	8,466	50,794	118,206	67,412	43.0%
5920	Building Maintenance	27,606	55,819	68,070	12,251	82.0%
5925	Grounds Maintenance	6,880	51,902	54,065	2,163	96.0%
5930	Taxes & Licenses			800	800	0.0%
5940	Depreciation	8,800	88,659	167,085	78,426	53.1%
5950	Security	2,117	11,903	27,090	15,187	43.9%
5960	Utilities	8,135	61,784	130,750	68,966	47.3%
5965	Refuse Collection	1,944	12,319	18,456	6,137	66.7%
5971	Rent	0	100	3,275	3,175	3.1%
	Total Occupancy	75,834	402,458	728,800	326,342	55.2%
	Equipment					
6100	Equip Maint & Repair	0	972	3,450	2,478	28.2%
6110	Equip under \$3000	237	29,843	35,110	5,267	85.0%
6125	Equipment Lease Expense	2,140	11,960	26,281	14,321	45.5%
	Total Equipment	2,377	42,776	64,841	22,065	66.0%
	Professional Growth					
6300	Travel	0	3,620	5,544	1,924	65.3%
6310	Meetings & Conferences	39	4,078	10,810	6,732	37.7%
6320	Professional Dues & Publications	1,130	10,860	22,724	11,864	47.8%
6330	Staff Recognition	4,476	18,921	27,850	8,929	67.9%
6340	Staff Training	, 375	23,679	44,639	20,960	53.0%
6341	Computer Training	630	3,088	6,150	3,062	50.2%
6342	PCT Training	0	4,443	8,474	4,031	52.4%
6350	Employee Relations	0	6,151	7,500	1,349	82.0%
	<b>Total Professional Growth</b>	6,650	74,839	133,691	58,852	56.0%
	Vohiclo Evnonco					
6410	Vehicle Expense Mileage Reimbursement Expense	5,419	28,686	51,780	23,094	55.4%
6420	Fuel & Oil Expense	1,839	13,411	32,220	18,809	41.6%
6430	Vehicle Repair & Maintenance	1,052	12,827	30,470	17,643	42.1%
6450	Vehicle Insurance Expense	4,665	27,988	56,004	28,016	50.0%
6460	Vehicle Licensing Expense	167	1,440	2,882	1,442	50.0%
6465	Vehicle Depreciation	2,884	19,014	38,322	19,308	49.6%
5.55	Total Vehicle Expense	16,026	103,367	211,678	108,311	48.8%

		Current Month Balance	Year to Date Balance	Budget FY23-24	Variance YTD Budget	Percent YTD Budget
	Other Expense					
6605	Board Expense			1,450	1,450	0.0%
6610	Public Relations	2,013	5,893	19,065	13,172	30.9%
6616	Misc Fees & Expenses	1,280	5,972	13,460	7,488	44.4%
6625	Advertising	4,059	18,866	1,715	(17,151)	1,100.1%
6650	Data Processing	8,617	48,102	105,989	57,887	45.4%
6660	Mill Levy - County Admin Fees	(10)	3,723	130,151	126,428	2.9%
6675	Ergonomical Evaluations	18 <del>4</del>	736	1,168	432	63.0%
6680	Staff Hep B Shots	0	355	500	145	71.1%
6681	CBI Checks	434	1,980	4,890	2,910	40.5%
6689	In-kind Donations Expense	35	710	13,900	13,190	5.1%
6690	Contribution	0	10,343	21,000	10,657	49.3%
6695	Grants			600,000	600,000	0.0%
	Total Other Expense	16,612	96,680	913,288	816,608	10.6%
	Direct Exp - Individuals in Svcs					
7010	Supplies	2,901	21,661	35,280	13,619	61.4%
7017	Household Supplies	119	1,020	2,400	1,380	42.5%
7040	Recreational Services	0	66	1,200	1,134	5.5%
7045	Food & Personal Needs	722	4,639	9,600	4,961	48.3%
7057	Personal Assist - HHA's			2,400	2,400	0.0%
7060	Transportation	400.000	500 744	240	240	0.0%
7070	Family Direct Pmts	120,689	528,741	1,095,750	567,009	48.3%
7072	Family Training	0	10,431	16,250	5,819	64.2%
7073	Misc Indiv in Svc Needs	0	134	2 440 000	(134)	0.0%
7075	Direct Service Payments	195,931	1,265,207	2,418,000	1,152,793	52.3%
7079	Assistive Technology	17,546	82,721	179,100	96,379	46.2%
7081	Therapies	4,145	17,292	45,000	27,708	38.4%
7082	Medical Prof Services - Other	10,739	70,682	52,430	(18,252)	134.8%
7085	Craft Supplies	75	430	720	290	59.8%
7086	Women's Group	0	27		(27)	0.0%
7087	Men's Group	0 -	(130)		130	0.0%
	Total Direct Exp - Indiv in Svcs	352,867	2,002,921	3,858,370	1,855,449	51.9%
7210	Unallowable Expenses	0	60.615	112 240	E1 626	E4 00/
7310	Unallow - Mental Health Unallow - Prof Svcs Other	0 767	60,615	112,240	51,626	54.0% 66.3%
7314 7320	Unallow - Provider Other	767 0	6,365	9,600	3,235	2.6%
7320 7339	Unallow - Other		116 28,593	4,400 66,330	4,284	
/339	-	9,456		66,330	37,737	43.1%
	Total Unallowable Ex	10,222	95,689	192,570	96,881	49.7%
	Other Program Related Expense					
7450	Provider Training	108	1,171	11,650	10,479	10.0%
7460	Guardianship Expense			8,000	8,000	0.0%
	Total Other Program Related Expense	108	1,171	19,650	18,479	6.0%
	Purchase of Service					
7510	P/S Transportation Other	3,598	20,800	50,846	30,046	40.9%
7524	Program Approved Service Agencies	82,418	357,812	569,700	211,888	62.8%
	Total Purchase of Service	86,016	378,612	620,546	241,934	61.0%
	TOTAL EXPENSES	1,720,463	10,003,102	20,002,175	9,999,073	50.0%
	·					
	REVENUE OVER (UNDER) EXP	(641,448)	(2,319,352)	(2,831)	(2,316,521)	81,926.9%

#### FOOTHILLS GATEWAY, INC.

#### UNAUDITED

### Preliminary Financial Reports

for the 5 months ending November 30, 2024

#### MONTHLY FINANCIAL HIGHLIGHTS

- \* Revenues are 16.7% over YTD Budget
- \* Expenses are 4% over YTD Budget
- \* Net Loss is \$628,316 less than YTD Budget

Financial Status at June 30, 2024		at November 30, 2024	Change
Tatal Assats	¢14001202	¢12.000.002	(#1 022 F20)
Total Assets	\$14,901,392	\$13,068,862	(\$1,832,530)
Total Liabilities	\$1,596,429	\$1,441,803	(\$154,626)
Net Assets (Fund Balances)	\$13,304,963	\$11,627,059	(\$1,677,904)
Undesignated Net Assets	\$4,399,366	\$1,086,564	(\$3,312,802)
Designated Net Assets	\$8,905,598	\$10,540,496	\$1,634,898

#### Current Year Financial Performance

at 5 months / 41.7% of annual revenue and expense

	Actual Year	YTD	% Actual to		% Actual to
	to Date	Budget	YTD Budget	Annual Budget	Annual Budget
Revenues	_		_		
El State, Part C & Trust Fund	\$1,660,441	\$1,548,324	107.2%	\$3,811,733	43.6%
State General Funds	1,259,400	1,056,396	119.2%	2,742,279	45.9%
Medicaid Funds	2,900,023	2,684,152	108.0%	6,439,245	45.0%
Public Support	128,139	110,300	116.2%	228,900	56.0%
Larimer County Mill Levy	186,592	132,798	140.5%	6,197,731	3.0%
Other	470,140	125,915	373.4%	579,456	81.1%
Total Revenue	\$6,604,735	\$5,657,885	116.7%	\$19,999,344	33.0%
Expenses					
Salaries, Taxes & Benefits - Staff	\$5,568,687	\$5,435,675	102.4%	\$13,036,885	42.7%
Supplies, Equipment & Building Expense	449,177	430,619	104.3%	1,015,497	44.2%
Vehicle Expense	87,341	89,623	97.5%	211,678	41.3%
Program Related Expense	1,736,583	1,601,565	108.4%	4,070,590	42.7%
Purchase of Service	292,595	258,496	113.2%	620,546	47.2%
Other	148,257	148,127	100.1%	1,046,979	14.2%
Total Expenses	8,282,639.34	\$7,964,105	104.0%	\$20,002,175	41.4%
Revenue Over (Under) Expense	(\$1,677,904)	(\$2,306,220)	72.8%	(\$2,831)	59269.0%