



FOOTHILLS GATEWAY, INC.

BOARD OF DIRECTORS MEETING

September 20, 2016

Present

John Haley
Jim Disney
Kate Vorlage
Katie Fahrenbruch
Tracy Katz
Linda Drees
Susie Trethewey
Gregg Seebohm

Excused

Doris "Punkie" Whitely
Mark Durand
Romie Tobin
BJ Russell
Mikel Zimmerman

Absent

Guests

Keith Liddle
Kathy Hartman
Brad March
David Owen
Laura Anderson
John Murray
Elizabeth Murray

Staff

Erin Eulenfeld
Diana Foland
Debbie Lapp
Carla Conrardy
Brandee Boice-Street
Paul Liptak
Reni Moreno
Cynthia Hansford
Debbie Klein
Pat Carney
Marla Maxey
Stacey Hill

John Haley called the meeting of the Foothills Gateway, Inc. Board of Directors to order at 7:00pm and welcomed guests.

OPEN FORUM:

John Haley invited guests to speak, reiterating the public comment guidelines of the Board and that public comments could be extended at the discretion of the chair or a vote of the board. John also reminded the attendees that the board is prohibited from speaking about specific issues with people in service due to privacy laws.

- Keith Liddle – Keith stated that he had a lot to say and asked if his allotted time could be extended. John replied that if Keith over ran the allotted time it would be considered by the Board at that time. Keith stated his opinion that the Board's guidelines do not meet the Transparency Bill's requirements. Keith spoke about a complaint he made in 2014, his dissatisfaction that the rebuttal by Foothills Gateway was not shared with him and with the Board recessing the August meeting when Keith was speaking and ran over his allotted time Keith stated his intent to use social media to have the public contact the Board with comments on this issue and his goal to share all these comments with the legislature and the public at large.
- Kathy Hartman –Kathy thanked the Board for their service but expressed her dissatisfaction with the Board recessing the August meeting when Keith was speaking and ran over his allotted time. Kathy asked that more flexibility be allowed when dealing with families and community members. Kathy spoke about her past difficulties in having her son treated in Larimer County

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and with the many flaws she finds in the state's system of services to adults with developmental disabilities.

- Tracy Katz (Board Member) – Tracy had prepared and shared a statement regarding the events of the August Board meeting and how difficult this situation was for the current Board Members given that the incident Keith refers to cannot be discussed by Foothills Gateway in an open forum due to privacy and legal laws. Tracy explained that she could not see what Keith hoped to achieve in speaking to the Board since the issue had been investigated and actions were taken to correct the issues and asked Keith if he would agree to a meeting with the Executive Team so that his concerns can be addressed in an environment where a solution could be achieved. Keith declined.

PRESENTATIONS:

- GAP Crisis Project – Reni Moreno gave a presentation on the development and intentions of the GAP Crisis Project. John asked for clarification on the numbers of people served and asked how Reni felt about the progress of the Project. Reni stated it is a good opportunity to meet people and better support Individuals. Kathy asked if we were limited to Fort Collins. Reni informed her that the crisis center has a mobile unit in Loveland but FGI staff has not had cause to go to Loveland as yet.
- Email Security Awareness – Paul Liptak – there was an email sent to Tracy a few weeks ago that was a sophisticated scam and Paul explained the red flags to look for and how it was properly handled. Paul has sent out the email security training to Board Members to take. Paul relayed that employees complete this training on a bi-annual basis and he explained the benefits of completing this training. John mentioned that on mobile devices you cannot see the header on email messages. He said that anything that looks suspicious he will view on a desktop computer in the future. Tracy mentioned she usually uses a mobile device and asked if there were a way to see the underlying information from a mobile device. Paul replied that he could show her a few things but that it was not foolproof and everyone should exercise caution. Paul reported on the phishing drills done internally at Foothills Gateway to help keep staff aware of these issues.

CONSENT AGENDA:

- Approval of the August 16, 2016 Board Meeting Minutes.

M-S-C (Disney/Katz) Approve the consent agenda consisting of the August 16, 2016 Board Meeting minutes.

FINANCIAL REPORT:

Carla Conrardy presented the statement of financial position for the 2 months ending September 30, 2016, noting financial highlights. Revenues are .8% over YTD budget and expenses are .3% under YTD budget.

M-S-C (Disney/Fahrenbruch) Accept and approve the preliminary financial report for the two months ending August 16, 2016.

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OLD BUSINESS:

Tabled Motion – Brad March stated he had researched the law and stated it does not actually say how long the time for public comment must be. The motion that Gregg made in the August meeting was that matters that had been resolved for more than a year should not be a subject for public comment. Brad spoke to Gregg to ascertain the intentions of the motion – these being that while the Board and the Executive Team are more than happy to discuss the concerns of anyone; an open meeting such as a Board Meeting is not the correct venue due to the limitations imposed by the laws. Details concerning staff and individuals in service cannot be discussed in such a situation which makes achieving any solution impossible. Written comment can and should still be provided and made available to the Board Members as has been done in the past.

Gregg read the revised motion – “THE DIRECTOR FOR PROGRAM QUALITY FOR THE DIVISION OF INTELLECTUAL AND DEVELOPMENTAL DISABILITY ISSUED HIS REPORT ON APRIL 7, 2014 RELATED TO DEFICIENCIES IN SERVICES PROVIDED BY FOOTHILLS GATEWAY, INC. IN RESPONSE TO THE REPORT, FOOTHILLS GATEWAY HAS TAKEN CORRECTIVE STEPS AND THE MATTER HAS BEEN CLOSED. DURING PUBLIC COMMENT SESSIONS, THE BOARD WILL ONLY CONSIDER FURTHER COMMENT RELATED TO THE REPORT SUBMITTED IN A WRITTEN FORMAT WITH SUCH WRITTEN COMMENT PROVIDED TO ALL BOARD MEMBERS AND THE SUBMISSION TO BE REFLECTED IN THE BOARD’S MINUTES. FURTHER PUBLIC COMMENT PRESENTED BEFORE THE BOARD MAY BE ALLOWED BY THE CHAIR OR UPON FURTHER BOARD APPROVAL.”

John opened the floor for comment. Katie stated that “reasonable comment” in the statute does not mean unlimited comment and asked if this motion is a blanket for all situations or just limited to this situation? John replied this is something that the Board should discuss and address. Jim stated that public comment is extremely valuable and should be encouraged, having said that, there are categories of comment, some of which require correction, others which just need to be heard. The responsibility of the Board regarding public comment is to listen, you don’t have to agree, if you disagree you need to be able to discuss. Keith Liddle thanked Tracy for her earlier comments and described the process following the investigation in 2014, his meeting with ex-Executive Director and Board Meetings that followed. Tracy asked Board Members if they are all comfortable with limiting comment for any reason. Katie clarified that her comment on the language of the motion was not to broaden it to include all public comment but just to be sure what exactly it would cover in this instance.

John commented that after the first occasions that Keith spoke in a Board Meeting it resulted in a member of the Board resigning. John shared the concern that the repetitive comments of this resolved issue and the resulting stress was the direct cause of two self-advocates on the Board not attending this meeting and for several others to be considering resignation from the Board. This motion is an effort to allow Keith’s concerns to be aired in the appropriate environment while protecting Board members from being exposed to repeated commentary on an issue they cannot legally discuss in an open forum.

Gregg stated he reread the motion and there is no language limiting public comment, this only limits comment on this particular subject and leaves in place the ability to submit comment on this subject in writing. Jim shared that in the 15 years he has been on the Board, this is only the second time that something like this has happened and given that track record he is very comfortable with the motion. Linda commented she hopes we can look at how we make the system work for people with behavioral issues to fit into the community. She shared that this is something that is important to all of the Board Members.

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M-S-C (Seebohm/Disney) Accept and approve the following motion:

“The Director for Program Quality for the Division of Intellectual and Developmental Disability issued his report on April 7, 2014 related to deficiencies in services provided by Foothills Gateway, Inc. In response to the report Foothills Gateway has taken corrective steps and the matter has been closed. During public comment sessions, the Board will only consider further comment related to the report submitted in a written format with such written comment provided to all Board Members and the submission to be reflected in the Board’s minutes. Further public comment presented before the Board may be allowed by the Chair or upon further Board approval.

John called for show of hands to approve the motion – the motion passed unanimously.

NEW BUSINESS:

Diana presented the revised policy for Public Communications which the Executive Committee has reviewed and is recommending to the Board for approval.

M-S-C (Disney/Seebohm) Accept and approve the revised policy for Public Communications.

John spoke about and referred the Board to the invitation in the Board Packet for the Legislative Breakfast Forum

COMMITTEE REPORTS:

- A. Executive Committee** – John Haley reported the committee met on September 9, 2016 and discussed the agenda for the Board Meeting, an FSSP Council Member Application, the proposed Policy Change for Public Communications, plans for Direct Support Professionals (DSP) week, the GAP Crisis Project, Health First Colorado changing its fiscal management company, the annual financial audit, the Legislative Breakfast Forum, the schedule for PCT Coaches and Leaders Meetings, progress on the Executive Team evaluations, as well as the Board Evaluation.

M-S-C (Disney/Katz) Accept and approve the Family Support Services (FSSP) Council Member Application.

- B. Fiscal and Property Committee** - Tracy reported the committee did not have cause to meet this month and the meeting had been cancelled.
- C. Legislative Affairs Committee** – Jim reported the committee did not meet.
- D. Joint Resource Committee** – Gregg reported the committee met August 24, 2016 and discussed progress on the FGI website redesign, the hiring of Marketing and Communications Coordinator, event sponsorships, board member involvement in events, and the success of the Glow Golf tournament.

OTHER:

Jim – spoke about the Board creating PCT one page profiles. **Diana** – reported there is a section set up on the Board Portal for these and that BJ’s profile is already posted there.

Diana – reported on the Game Show Spectacular date change. Save the date cards will be going out soon. Tracy asked about the deadline for printed items, the deadline is the first week in October.

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John - reported Jim will be presiding over the October Board Meeting in John's absence.

ADJOURNMENT

M-S-C (Seebohm/Disney) Adjourn the meeting at 8:42pm.

Respectfully submitted by,

Katie Fahrenbruch

Katie Fahrenbruch, Secretary

**The next regularly scheduled meeting of the Foothills Gateway, Inc.
Board of Directors is October 18, 2016 at 7:00 pm.**

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